**Energy Saving Checklist for Training Rooms**

Please go through this checklist if you are the last to leave this room.



**Please switch off:**

|  |  |
| --- | --- |
|  | Lights |
|  | Computers |
|  | Monitors |
|  | Heating/cooling |
|  | Ceiling Fans |
|  | Printers |
|  | Other appliances |